

REQUEST FOR PROPOSAL

Fremont County School District #38

RFP-00

NETWORK INFRASTRUCTURE
PROCUREMENT

**Fremont County School District #38
445 Little River Bottom Road
Arapahoe, WY 82510
Randy Tucker
Technology Coordinator
307-856-9333 x139**

Fremont County School District #38, Arapahoe School and the Arapaho community collaborate to provide an outstanding education program to serve its K-8 students and families throughout the Wind River Indian Reservation. To meet the challenges that collaboration provides, the FCSD #38 Board of Trustees, in 2006, established a strategic planning task force to accomplish the following goals:

- Study and revise the district's mission as needed
- Analyze external and internal opportunities and threats
- Examine external and internal strengths and weaknesses
- Design and implement a strategic plan to give the district direction via a five-year continual improvement process

The members of the strategic planning task force, in representation of all stakeholders, are deeply committed to the belief that students who attend Arapahoe School deserve to learn about the rich cultural traditions and values associated with the Northern Arapaho Tribe. Ninety percent of our enrolled students represent the Arapaho culture.

Fremont County School District #38's vision is to design and implement a robust, secure, sustainable, internal network that has sufficient scalable high capacity links from a newly constructed K-8 Building and five existing buildings on the school campus.

This RFP process will allow Fremont County School District #38 to receive competitive offers for network development from independent telephone companies, local exchange carriers, cable operators, hardware distributors and manufacturers, cabling and construction contractors, and others.

This project is subject to the School and Libraries Program of the Universal Service Fund procurement rules as administered by Universal Service Administrative Company (USAC). Vendors must meet all USAC requirements. Service Provider requirements may be found at <http://www.universalservice.org/sl/providers/>

Bidders are asked to provide proposals based on a *required* walk through of the Fremont County School District #38 campus. These site visits may be scheduled by calling Randy Tucker at 307-856-9333 x139. Complete architectural design and floor plans will be available at that time.

Bidder's proposal shall include all hardware (switches, routers, servers, wireless access points) wiring, cabling and any other installation charges.

Bidder's proposal includes maintenance and support contract options.

Bidder's proposal includes only those installation and configuration services specifically requested in the RFP.

All questions regarding this RFP should be Randy Tucker at rtucker@femont38.k12.wy.us

1.3.5. Bid proposals must be mailed or otherwise physically delivered to the following address:

Fremont County School District #38
Randy Tucker
Technology Coordinator
445 Little River Bottom Road
Arapahoe, WY 82510

It is strongly suggested that certified delivery services be used to verify the receipt of bids by Fremont County School District #38

Failure to comply with or supply any and all information requested to accompany bid proposals may be cause for rejection of the proposal as non-compliant.

All bid proposals must be valid for a period of 60 days from the date of submission.

By submitting a bid proposal the vendor agrees to the terms and conditions contained within this RFP.

Bidder's response to the RFP demonstrates a clear and complete understanding of the goals of the overall project.

Bidders will conduct site visits to the school campus location and will evaluate and document the individual requirements at each building to connect to the new K-8 building.

Bidders response to RFP will include Company experience and knowledge of similar school internal networks.

Implementation timeline must begin as soon as possible after contract signing and must be mutually agreed upon by both parties. Bid proposals must include a project plan and timeline detailing milestones and overall schedule. Critical path items and potential delay circumstances must be clearly identified.

Hardware service and maintenance – 5 year duration.

Proposed system testing and acceptance provisions will be required on all bid proposals. Fremont County School District #38 reserves the right to work in concert with vendors to develop appropriate testing and acceptance criteria for specific installations or configurations, to be defined and accepted by both parties prior to contract initiation.

Bidder will conform to invoicing procedures and processes as promulgated by USAC.

Bidder agrees to provide a project manager or other individual who will be the primary contact for all dealings with Fremont County School District #38.

Bidder's proposal includes only those installation and configuration services specifically requested in the RFP.

Bid proposals must identify all costs associated with the proposed solution, including engineering, installation, configuration, maintenance, and monthly recurring costs if applicable.

Contract termination provisions, including specific penalties, if any, for early termination by Fremont County School District #38.

Purchase price for each unit. Bundled pricing may be cited, but individual components must be identified and detailed pricing provided.

Shipping costs for each unit or shipment.

Engineering, configuration and installation charges.

Taxes, permits, fees, licenses.

Maintenance and/or support charges for the proposed contract period.

All costs may not qualify for School and Libraries funding, so it is critical that accurate, detailed cost

information is provided for all portions of the bid proposal.